



# Approval in Principle Checklist

1st Applicant

2nd Applicant

Please note that the following list is indicative only and additional documentation may be required depending on the proposal and the mortgage lender we are applying to.

### General

The mortgage lender's Declaration, Authorisation and Consent form.  
Completed and signed Application Form.

  

### Income Verification

#### Employed PAYE

Salary Certificate(s), signed, dated and stamped by employer.

1st App 2nd App

 

3 months consecutive payslips to confirm basic salary.

 

Most recent P60 (P21 required if P60 handwritten).

 

6 Months up to date personal current accounts statements.

 

#### Self Employed

Most recent 3 Years audited/trading accounts (certified by accountant).

 

Accountant's confirmation of up to date tax position.

 

Most recent 3 years Revenue Notice of Assessment.

 

12 months up to date business current account statements.

 

Profile/background of company.

1st App 2nd App

 

6 months up to date personal current accounts statements.

 

General Certified Identification (e.g. passport, driver's licence)

 

Certified utility bill (e.g. electricity bill or any other utilities bill)

 

6 months savings statements.

 

6 months credit card statements.

 

12 months loan statement(s).

 

12 months mortgage statement(s) separation/divorce agreement.

 

Stamp 4/5 for non EU nationals.

 

### Building a property

Costings on lenders template  
Planning Permission  
Drawings / Site Map

Further information may be required depending on the application